



Calgary Performing and Visual Arts Foundation (CPVAF)

Annual General Meeting

Meeting Minutes

September 21, 2023 at 7:00 pm

Central Memorial High School

In Attendance: Michelle Crimmons, Kathy Bauer (Chair), Brenda Hughes, Jacqui Bloxom, Joy Alford, Lisa McDowell, Martina Laird-Westib, Marzena Feuchtwanger, Patti MacNeil, Santanna Hernandez, Sheri Bolitho, Aaron Gates, Carla Myers, Cheryl and Larry Anderson, Colleen Murray, Erin Mueller, Erin Perkins, Estela Dalayoan-Pinlac, Jaime Baxter, Janet and Bryce Adamson, Jenn Shehata, Jennifer Landels, Jennifer Trofimuk, Karla Laing, Laura Bicknell, Maria Lafitte, Marlene Kesler, Meighan M., Michael Baker, Mikale White, Mike and Shawna Burley, Natalie Dalgetty, Nicole Liesemer, Sasha Teierle, Stuart Parnell, Tyler Balkwill, and Wendy Sixsmith.

1. Call to Order and Welcome

- a. Kathy called the meeting to order.

2. Approval of Agenda

- a. **Motion** to approve the agenda was made, seconded, and approved.

3. Adoption of Prior Minutes

- a. **Motion** to approve the September 27, 2022 Annual General Meeting minutes was made, seconded, and approved.

4. Introduction to CPVAF

- a. Kathy thanked everyone for attending. She shared that CPVAF is a not-for-profit parent organization and registered charity that supports all the PVA disciplines at Central Memorial. All parents and caregivers of PVA students are automatically Parent Members. There are also Associate Members (PVA staff and contractors), Community Members (alumni parents), and a provision for Honorary Members. Each year, a volunteer committee is elected/appointed, including Officers, Committee Chairs, Program Liaisons, and other volunteer positions. Officers are elected at the AGM, and other positions are elected or appointed at the October meeting to give more people a chance to learn about CPVAF and volunteer.

5. Presentation of Financial Statements

- a. Brenda presented the Financial Statements dated August 31, 2023. Revenue for the year was \$230,607, and expenditures were \$111,770. The Excess of Revenue over Expenditures was \$118,837. Net Assets, End of Year were \$146,110.

Motion to approve the Financial Statements dated August 31, 2023 as presented was made, seconded, and approved

6. CPVAF Roles and Election of Volunteers

- a. A list of current CPVAF roles was shared, which included Officers, Committee Chairs and committee members, Program Liaisons, and other volunteer roles, such as Financial Statement Reviewers.
- b. **Motion** to elect the following Officers for 2023/24 was made, seconded, and approved:
 - Sheri Bolitho, Chair

- Lisa McDowell, Vice Chair
 - Marzena Feuchtwanger, Secretary
 - Jacqui Bloxom, Treasurer
 - Kathy Bauer, Past Chair
- c. **Motion** to elect Amanda Morin and Santanna Hernandez as Financial Statement Reviewers for 2023/24 was made, seconded, and approved.

7. Thank you to Outgoing Volunteers

- a. Thank you to longtime Chair Kathy Bauer, who has been with CPVAF since its inception. Kathy will continue as the Past Chair and an alumni member.
- b. Thank you to Brenda Hughes, who served as Treasurer for the past two years and will mentor Jacqui in the Treasurer role.
- c. Thank you to outgoing volunteers Joy Alford (Secretary), Carolyn Horvath (Fashion Liaison), Jason Becker (Fundraising Committee Member - Music), and Risa Kawchuk (CPVAF Volunteer).

8. Report on PVA Student Fees

- a. Michelle provided a detailed report on student fees and use of funds for the 2022/23 year, 2023/34 fees, and planned use for 2023/24. Information was shared for each discipline, including Dance, Fashion, Media Arts, Music, Technical Theatre, Theatre Arts, and Visual Arts. There was a reminder that student fees are an essential revenue source for the PVA program.

9. Report on 2023/24 Wish List

- a. Each year, the PVA Teachers collaborate on a Wish List for CPVAF funding based on the program and space needs for the year and longer term. Michelle shared that funding needs for 2023/24 include artist residencies, Indigenous partnerships in learning and practice, field trip bussing, technology, software and equipment for student learning, and costuming for the Performing Arts programs. Further information will be shared at upcoming monthly CPVAF meetings.

10. Other Business

- a. Kathy shared the meeting dates for 2023/24. The meeting time is 7:00 pm, and the location will be confirmed unless specified.
 - October 11, 2023 – in person
 - November 1, 2023 – online
 - November 29, 2023
 - January 10, 2024
 - February 14, 2024
 - March 13, 2024
 - April 10, 2024
 - June 12, 2024

11. Adjournment

- a. The next CPVAF meeting will be held at the school on October 11, 2023 at 7:00 pm.
- b. **Motion** to adjourn was made, seconded, and carried.



Visit the CPVAF website at: www.cpvaf.org

Contact the Chair or Vice Chair: Chair@cpvaf.org or vice-chair@cpvaf.org

Learn more about PVA: www.pvacentral.ca