



Calgary Performing and Visual Arts Foundation (CPVAF)

Meeting Minutes

February 1, 2023 at 7:00pm

Microsoft Teams Virtual Meeting

In Attendance: Michelle Crimmins, Kathy Bauer (Chair), Amanda Morin, Angela Jobs, Brenda Hughes, Carla Myers, Caroline Horvath, Johan Liebenberg, Joni Millar, Joy Alford, Lisa McDowell, Loretta Gerow, Patti MacNeil, Risa Kawchuk, Rachel, Sheri Bolitho

1. Call to Order and Welcome

- a. Kathy called the meeting to order.

2. Approval of Agenda

- a. **Motion** to approve the agenda was made, seconded, and approved.

3. Adoption of Prior Minutes

- a. **Motion** to approve the meeting minutes of January 11, 2023, was made, seconded, and approved.

4. PVA Program Update

- a. Michelle reported the PVA audition week went well, with 203 applicants new to the school and 11 applicants currently at Central. Student hosts were very helpful. The projected population for 2023/24 will be known after March 4.
- b. The pvacentral.ca website must move to the CBE CMHS website under the Performing and Visual Arts section. Michelle is working with CBE on the details and what content can be placed on the CMHS site. Joni will provide support for the changes.

5. Chair Update

- a. Kathy welcomed everyone to the meeting, and attendees introduced themselves.

6. Finance Report

- a. The Statement of Operations and Changes in Net Assets January 2023 was circulated with meeting materials. The projected year-end balance is ~\$17,000.
- b. Options for ordering the approved Technical Theatre Wish List items were discussed.
- c. The 2022 AGLC Raffle License Report was recently submitted, and the second 2022 raffle license was cancelled.

7. Fundraising Update

- a. Grant Subcommittee – Lisa will coordinate those interested in working on grant applications, including Lisa, Estela, Michelle Dirk, Carolyn F. and Jason B. from Music (who work on Music grants), Michelle and Adam Mailman. Thanks to Estela for providing advice and resources.
- b. Kathy advised that Jacqui would coordinate the Ultimate Arts & Entertainment Raffle. If prepared in time, raffle tickets will be sold at Dance Central beginning March 20. Jacqui will coordinate prizes. Pattie will send a communication to all parents soliciting raffle donations for

theatre tickets, restaurants, etc., and Joy will send a reminder about prize solicitation to the committee. Once prize value is known, the AGLC license can be applied for.

8. Public Relations Update

- a. Loretta and Kathy will discuss additional opportunities to promote the program, such as inviting guests to the spring gala.

9. Communications Update

- a. Patti is working on a PVA Handbook and supporting Michelle with new student applications. The CPVAF Charms license will not be renewed as it is not being used. Music will continue to use Charms.

10. Liaison Updates

a. School Council / CMHS Parent Association

- The next School Council meeting date will be Tuesday, March 8, 2023.

b. Dance – Samantha

- Dance Fusion was very successful, and Dance Central is on March 20 to 23.

c. Fashion – Caroline

- Fashion is learning the embroidery machine and may create a brand and logo which students could use on their pieces.

d. Media Arts – Michelle P.

- Students are currently researching artists from all media types for inspiration on upcoming modules and gala projects this semester. CPVAF-funded microphones and a camera stabilizer have been received and are being incorporated into student projects.

e. Visual Arts – Martina

- No report for this meeting.

f. Theatre Arts – Angela

- Theatre Arts students helped teachers with the new PVA applicants in January and welcomed grade 9s and their families. Grade 10s are working with Ms. Crimmins and guest artist Graham Percy through a CAAMP Residency on their Mask and Movement skills. Grade 11s are learning Improv Technique with Ms. LeBlanc. Grade 12s are collaborating with Ms. Goutsis and guest artist Christian Goutsis on their Acting Technique and On Camera acting skills. Rehearsals have kicked off for our spring play and musical. The play is Progress, with co-directors Ms. Crimmins and Geoffrey Simon Brown. The musical is The Prom, with Ms. Goutsis and guest instructors Alison Stone and Gavin Caldwell.
- For the first time, PVA Technical Theatre Program is offers classes within the daily schedule. After-school courses will continue, providing technical service to all productions and events. The new courses will be Intro I & II, Intermediate I & II, and Advanced I & II. Course credits will include CTS modules from construction, design, logistics, communications, electronic technology, and fashion. The new classes will allow students to deepen their knowledge and skills in specific technical areas while increasing the production quality of our shows.

g. Music – Carolyn

- The CBE Sings Choral Festival is February 3 for Concert Choir, hosted at Central.
- Jazz Night is next Friday, February 10, at the CT Centre. Tickets can be purchased at <https://www.eventbrite.ca/e/valentines-jazz-night-tickets-516249996637>

11. New Business

- a. CPVAF will host a Staff Appreciation breakfast for all Central staff on June 9.

12. Adjournment

- a. Next meeting will be held Wednesday, March 1, 2023.
- b. **Motion** to adjourn was made, seconded, and carried.



Visit the CPVAF website at: www.cpvaf.org

Contact the Chair or Vice Chair: Chair@cpvaf.org or vice-chair@cpvaf.org

Learn more about PVA: www.pvacentral.ca