



## Calgary Performing and Visual Arts Foundation (CPVAF)

### Meeting Minutes

September 6, 2023 at 7:00 pm

### Virtual Teams Meeting

**In Attendance:** Michelle Crimmons, Kathy Bauer (Chair), Aaron Gates, Angela Jobs, Attila Szabo, Brenda Hughes, Bryan Davidson, Carla Myers, Carolyn Frew, Charlene Valdo, Chris Kirby, Emily Laidlaw, Estela Pinlac, Helene Forero, Jacqui Bloxom, James Durant, Jaret Fry, Jeff Gilroy, Jennifer Landels, Joni Millar, Joy Alford, Karen Dietrich, Karen Gerritsen, Lisa McDowell, Loretta Gerow, Martina Laird-Westib, Marzena Feuchtwanger, Mauro Campagnaro, Melinda Rose-Raine, Michelle McGuffin, Patti MacNeil, Paulette Gates, Richard Pinaroc, Sandra Grills, Sheri Bolitho, Silvia Scandella, Susan Reckseidler, Tannis Anstey, Tanya Tetzlaff, Erin, Jenn, John & Dani, Josh, Ron, Sibley, Winnie.

**1. Call to Order and Welcome**

- a. Kathy called the meeting to order.

**2. Approval of Agenda**

- a. **Motion** to approve the agenda was made, seconded, and approved.

**3. Adoption of Prior Minutes**

- a. A minor change was made to the minutes. **Motion** to approve the June 7, 2023 meeting minutes as amended was made, seconded, and approved.

**4. Welcome and Introduction to CPVAF**

- a. Kathy thanked everyone for attending, noting it was the biggest turnout ever at a CPVAF meeting. CPVAF is a not-for-profit parent organization and registered charity that supports all the PVA disciplines at Central Memorial. All parents and caregivers of PVA students are automatically Parent Members. There are also Associate Members (PVA staff and contractors), Community Members (alumni parents), and a provision for Honorary Members. CPVAF Officers are elected at the AGM. Unfilled Officer positions and Committee Chairs, liaisons and other volunteer positions are usually filled at the October meeting. Decisions are made at regular, open CPVAF monthly meetings that all parents and caregivers are welcome to attend.
- b. Kathy asked those currently serving in volunteer roles to introduce themselves.

**5. PVA Program Update**

- a. Michelle reported the Fine Arts teachers welcome a new teacher, Emily Tatilus, to the team. A field trip for all PVA students is being planned. 2023/24 is the PVA program's 20<sup>th</sup> anniversary, and teachers are looking at ways to celebrate. Collaborations have begun about the 2023/24 Wish List. A new PVA events calendar will be published soon. Some PVA course fees still need to be posted; please watch for those.
- b. Enrollment numbers for 2023/24 are excellent: Dance has 78 students, Fashion 12, Media Arts 46, Music 102, Theatre Arts 125, Visual Arts 157, and Technical Theatre 21.

**6. Chair Report**

- a. Kathy reported each year, the Grade 12 PVA students have the opportunity to attend a trip to New York. Thanks to a generous benefactor, CPVAF has a bursary program to help students who need financial assistance to attend. In June of 2023, CPVAF Officers approved 2024 New York

Trip Bursary Expenditures of \$54,725 per the authority delegated by CPVAF at the meeting held June 7. Kathy read the approved motions to be recorded in the minutes:

- i. On June 18, 2023, a motion to approve bursary expenditures of \$52,475 was made, seconded, and approved.
- ii. On June 20, 2023, a motion to approve an additional bursary expenditure of \$2,250 based on an amended application was made, seconded, and approved.

**7. Finance Report**

- a. The Statement of Operations and Changes in Net Assets, dated August 31, 2023, was included with meeting materials. Brenda reported the 2023/24 instalment of the major donation was received, and the closing balance for the 2022/23 year was \$135,913. In addition, a \$10,000 reserve was established in 2022/23 with zero funds drawn from the reserve. Funds are being held in GICs or high interest savings accounts. Two new donations had been received, one from the parent of a graduating student and another from a current parent's employer matching program (which is a great reminder for parents to check their employer matching programs). Thank you to these donors!

**8. Fundraising Update**

- a. Jacqui reported that CPVAF has two major fundraisers: the fall Shoot for the Stars donation campaign and the spring Ultimate Arts and Entertainment Raffle. The raffle coincides with several spring PVA events and the year-end PVA Gala. In addition, Skip the Depot is a passive fundraiser. New fundraising ideas are welcome. CPVAF is looking for a new Fundraising Committee Chair for 2023/24.

**9. Public Relations Update**

- a. There are a number of PR activities in the fall to promote 2024/25 registrations. The PR Committee will continue to support teachers and CPVAF admin staff in these efforts.

**10. Communications Update**

- a. Patti reported a new communication resource for families about the PVA program and the various parent organizations would be available soon. She has also been compiling student and parent contact information.

**11. Liaison Updates**

- a. **School Council / CMHS Parent Association - Lisa**
  - The CMHS School Council meeting will be held on Tuesday, September 12, at the school.
- b. **Dance – Samantha (by email)**
  - Dance teachers are enthusiastic about the start of the year. Grade 12 students are diving into Jazz, Grade 11s to Hip Hop and Ballet, and Grade 10s to West African dance.
- c. **Fashion –**
  - There was no Fashion Report for this meeting.
- d. **Media Arts –**
  - There was no Media Arts Report for this meeting.
- e. **Music – Carolyn**
  - CMMPA meets on September 7. Upcoming activities include a Welcome BBQ, CMMPA AGM, Camp Kindle and various Music concerts.
- f. **Theatre Arts and Technical Theatre – Angela**

- PVA Theatre Arts students are gearing up for the first units. Grade 10s will work on a collective creation performance project with Ms. LeBlanc. Grade 11s will be learning Contemporary Monologues with Ms. Crimmins. Grade 12s will be learning Shakespearean monologues with Ms. Goutsis. Auditions are underway for our two fall shows, *She Kills Monsters* (fall play) and *Mean Girls* (fall musical). The spring shows are *Frankenstein* (spring play) and *Urinetown* (spring musical).
- The Technical Theatre team has already been active, supporting the school's opening assemblies and putting together an excellent welcome for the Grade 10s and a welcome back to the 11s and 12s.

**g. Visual Arts – Martina**

- Martina will reach out to all the Art teachers for the October report.

**12. New and Other Business**

- Sheri reported on the Staff Appreciation Luncheon held on June 6. Thanks to the 42 parents who participated by supplying items and volunteering. The event carried on the longstanding tradition of PVA/CPVAF organizing the annual staff appreciation event for all CMHS teachers and staff.
- Kathy reported she will step down as Chair and become Past Chair. Sheri volunteered to be Chair. Lisa volunteered to continue as Vice Chair. Joy will not be returning as Secretary. Brenda volunteered to continue as Treasurer. Jacqui volunteered to train with Brenda. Loretta volunteered to continue as PR Chair. Some of the liaisons will be interested in returning. Marzena Feuchtwanger put her name forward for the Secretary role.
- As previously noted, CPVAF positions and volunteers for 23/24 will be elected/appointed at the Annual General Meeting on September 21 and at the October CPVAF meeting. In addition to the roles noted on the CPVAF list, there are many other ways to volunteer. Kathy reiterated that parents/caregivers do not have to volunteer for a CPVAF position to attend meetings; all parents/caregivers are welcome to attend and participate in decision making.
- CPVAF funding support for Music was raised, noting Camp Kindle directed donations and Halifax bursaries in 22/23. Parents may make donations to CPVAF designated to CMMPA/Camp Kindle, provided the donations do not apply to any school fees. Music students are part of the 2024 New York Trip bursary program.

**13. Adjournment**

- The next CPVAF Annual General Meeting will be held at the school on September 21, 2023, at 7:45 pm.
- The next regular CPVAF meeting will be held on October 4, 2023.
- Motion** to adjourn was made, seconded, and carried.



Visit the CPVAF website at: [www.cpvaf.org](http://www.cpvaf.org)  
 Contact the Chair or Vice Chair: [Chair@cpvaf.org](mailto:Chair@cpvaf.org) or [vice-chair@cpvaf.org](mailto:vice-chair@cpvaf.org)  
 Learn more about PVA: [www.pvacentral.ca](http://www.pvacentral.ca)