



Calgary Performing and Visual Arts Foundation (CPVAF)
Regular Meeting Minutes of October 8th, 2019
Central Memorial High School, 5111-21 Street SW, Calgary, AB

In Attendance: Charles Laird, Ann McIntosh, Sheila Odie, Jason Murphy, Amanda Howden, Sheri Raves, Christopher Sprentz, Lianne Kanters, Kathy Bauer, Bill Forward, Stephanie Forward, Johan Liebenberg, Quinn Andrew, Paul Mulloy, Sian Rhydderch, Dan Clark

1. Meeting Called to Order at 7:00 p.m.
2. **Motion:** To accept the Agenda of October 8th, 2019

First: Kathy Bauer
Second: Dan Clark
All in favor

3. **Motion:** To accept the Minutes of September 10th, 2019

First: Stephanie Forward
Second: Johan Liebenberg
All in favor

Continued Business

4. CPVAF + CMMPA Merger/Amalgamation
 - Background and Letter of Agreement
Action: Paul Mulloy will distribute letter to those in attendance
 - Fundraising history and comparison
Cheque Campaign + Ultimate Entertainment Raffle + Bingos added this year
 - Paul M discusses further rationale for the merger

5. Board Meeting Schedule

Every 1st Tuesday of the month

November 12, 2019

December 10, 2019

January 14, 2020

February 11, 2020

March 10, 2020

April 14, 2020

May 12, 2020

June 9, 2020

6. Fill Vacant CPVAF Board Positions

Chair Quinn Andrew
Treasurer Sheila Odie
Secretary Lianne Kanters

Dance Liaison Sian Rhydderch
Drama Liaison Charles Laird + Kathy Bauer
Media Arts *Paul will fill*
Fashion *Paul will fill*
Visual Arts *Paul will fill*
Music *Paul will fill*
School Council Sheri Raves

Fundraising Paul Murphy
Grants Paul Murphy + Johan Liebenberg + Ann McIntosh
Communication Tim Holter
Bingo Coord Christopher Sprentz
CSEC Coord VACANT

Amalgamation Committee

Quinn Andrew
Sheila Odie
Kathy Bauer
Will Bridge (Sian Rhyddech)
Dan Clark

7. Bingo Update (Jodi Wood)

- Response rate has been low
Bingo sign ups + opt-out cheques represent less than ½ families
- Quinn proposing parent (liaison) driven communications plan
- Letter will go out identifying this years wish list and program needs
- Value proposition (program support and supplies) needs to be reinforced to encourage involvement

8. Bursary Update (Kathy Bauer)

- \$3000 has been allocated to 4 students

9. Treasurer's Update (Stephanie Forward)

- \$12,700 in the bank account
- Year end financials done – minor details remain for completion
- Treasurer duties transferred
- Review and witnessing coordinated for after meeting
- Discussion around orientation session with CRA liaison with continued interest in follow up and coordination
- Change of Signing Authority

Signatories will be:

Quinn Andrew

Sheila Odie

Dan Clark

Cathy Bauer

Motion: To accept the Signatories

First: Cathy Bauer

Second: Christopher Sprentz

All in favor

10. Liaison Reports

Drama: Charles Laird

Dance: Sian Rhydderch

Motion: To adjourn the meeting

First: Cathy Bauer

Second: Stephanie Forward

All in favor

Meeting adjourned at 9:00pm

Next meeting scheduled for Tuesday, November 12, 2019