

CPVAF Minutes – January 10th 2024

14 in attendance

Lisa, Marzena Jagrita, Carla, Brenda, Sheri, Marlene, Michelle, Jaqui, Kathy, Anne, Brooke, Samantha, Angela

**Call to Order 7:03 pm by Sheri**

### **Welcome Message & Approval of Agenda**

#### **Approval of Nov 29th Minutes**

*Motion: Lisa*

*Seconder: Carla*

*Vote: Motion passed*

#### **Approval of Agenda**

*Motion: Marzena*

*Second: Marlene*

*Vote: Motion passed*

*Edits: New Business addition: Teacher Breakfast*

#### **Chair Report - Sheri**

*-A huge thank you to all involved with the Mean Girls Production, both cast and volunteers. Thanks to all those who helped with the 50/50 raffle and Shoot For The Stars. We will continue to have the raffle at the upcoming Spring shows and Dance Central.*

*-Sheri drafted by-law email (to Kathy) with all relevant questions that need to be answered regarding the renewal of bylaws. More details to come on this.*

*-Brenda has sent along several guidelines for Bursary, more details to come on this.*

*-In the last 45 days, more items have been purchased for wish list. Some items were purchased and donated to the program.*

*-The Open House was a success, many thanks to Mikaele, Brenda, Michelle, and Patti. Having several representatives right at the front of the school was helpful; QR code was very popular and successful.*

*-Fundraiser Meeting was held today with Jacqui & Jagrita. Volunteer sign up is pending being sent out, this is several weeks away. More details pending on this.*

*-20<sup>th</sup> Anniversary Gala and call for volunteers. Teacher committee forms near the end of March; having some volunteers will be needed, most meetings are held over lunch but also can communicate updates via minutes. If anyone is interested in volunteering, please reach out to Michelle.*

### **Budget & Finance Presentation - Jacqui B.**

*-Please click [here](#) for budget update.*

*-There was a musical instrument donation in kind, valued at \$10K (to music program). The instrument was brand new and was assessed at fair market value.*

*-Balance at month end: \$48K. (as per budget sheet)*

*Misc inquiry on donation-in-kind: a charitable tax receipt is issued at fair market value of donated item for any donation.*

### **PVA Learning Leader Update - Michelle C.**

*-Echo thank you to all who helped with Open House.*

*-Thank you for Raffle 50/50 and Shoot For The Stars fundraising.*

*-Theatre and Music events were very successful in December. More tickets were sold for music show due to venue change to Jubilee, which means more money went to the program.*

*-Dance Fusion-Jan 17<sup>th</sup> 2024. Tickets are pay-at-door; event for Dance Composition and PVA grade 10 participants. This event is being held in theatre.*

*-Deadline is Jan 12<sup>th</sup> for applications for auditions; there are 118 applications (as of Jan 10); 8 applications are mid-year transfer requests. Numbers are strong and positive. Auditions are Jan 23<sup>rd</sup>-25<sup>th</sup>; looking for student volunteers to help usher and guide students.*

*-New York trip is coming up on Feb 3<sup>rd</sup>-8<sup>th</sup>. There are 12 teachers and 99 students going on this trip. New York Readiness meeting was held on Jan 9<sup>th</sup>, reviewed protocols and procedures with all students. Notary meeting with parents for NYC trip is taking place on Jan 10<sup>th</sup>.*

### **Communications Update - Patti M.**

*-Mean Girls had a great turnout, congrats to all involved. Some observations from the show: posters, postcards, and show programs at cost is new to some guests, it would better to have these at merch table only as expectation is they are free. It is advised to have only the QR code at the ticket table.*

*-Ticket Spice worked really well as our ticket app; the commission per ticket that the app charges is less than what we had with Event Brite and the ability to donate to the program via the app was a feature that was used by some guests; stickers were well-received by guests.*

*-The Open House had a great turn out in both main building and CTC. The Foyer was busy and crowded, would advise better communication of scheduled talks and events of the evening*

*since several guests missed main talks. It is also suggested to have multiple talk sessions that are shorter in duration, but repeated throughout the evening to catch the waves of crowds. It would be beneficial to include feedback options on how people found out about the open house. Lastly, suggest having more maps of the school readily available.*

### **Fundraising Update - Jagrita**

*Sheri, Jacqui and Jagrita met to update on Gala that is coming up on May 24<sup>th</sup>.*

*(What is the Gala? It is an evening of performances and showcasing of all talents accumulated throughout the year by our students).*

*Preps are underway to kick off donation requests for raffle items, aiming to have donations ready for mid-March as that is when tickets go on sale; several contacts from last year to be reached out to for repeat donations; Jagrita will share a spreadsheet of all donations and sponsors from 2022; more details coming soon with support request; Angela offered to help where needed.*

### **Liaison updates**

#### **a. School Council- Mikale**

*-No update at this time*

#### **b. Dance - Samantha**

*-Dance update mentioned above in Chair Report. Nothing else to add.*

#### **c. Fashion & Visual Arts - Carla**

*Art 10 students are finishing up with their intro work which will help them as they move forward with their fashion illustration. Art 20 students are finishing up their fashion illustration exploration series.*

*Just before the break, Leela Jacobs, a local stylist, milliner, and small business owner, came in to talk to students through the process of designing a new piece of clothing, revising the designs for market, talking to manufacturers overseas, production and marketing for sale in different countries, etc.*

*Also, before the break fashion students sketched different body forms from life at the Esker Foundation's 'Care and Wear' exhibit.*

*Next semester they will all be working in the sewing room with Ms. Op de Beek.*

#### **d. Music -**

*Sheri, please send me the Music update and I will add it in here.*

#### **e. Theatre Arts- Angela**

*-The run of Mean Girls was fantastic and sold to audiences really well. Our merchandise was a hit as part of front of house and we appreciate all the parents and volunteers to supported the show with their time!*

*-Theatre Arts Social Committee is student run and teacher supported. They hosted an Open Mic event in December that many theatre arts students attended and performed at. They raised donations for the Calgary Food Bank and had a great time!*

*-The cast of Frankenstein is finalized and students begin rehearsals for that at the start of February. We have Anton DeGroot as our guest director, supported by our PVA Drama teacher, Constantine Anastasakis.*

*-Urinetown auditions are underway this week and we are excited to begin rehearsals in February. Michelle Crimmins will be stepping in as director for Kelly Goutsis, as she is away on a leave of absence in semester 2.*

*-Braden Griffiths will be joining the Drama team from February to June while Ms. LeBlanc is on her maternity leave. Braden is a seasoned actor, director, playwright, puppet builder and acting coach in Calgary and well known in the theatre community around Calgary. He subbed for us for a week in the Fall and students and staff are excited to have him return more full-time this semester. He and Ms. Crimmins went to university together and they are excited to finally have the chance to teach together in PVA! Braden will be supporting the Urinetown production team in semester two and also teaching the General Drama and PVA Theatre classes.*

f. Tech Theatre- no update, will have update at next meeting.

### **New Business**

Thank you breakfast: May 17<sup>th</sup>. Marzena & Angela will be heading up this event.

Anne Kromm (Principal) update: Thank you for all support to all involved on the committee. Many compliments from many parents and friends on CPVAF efforts.

### **Adjournment**

Meeting ended 7:48 pm by Sheri. Next meeting will be held on Feb 14th online. More details to follow.